



ATHARVA INSTITUTE OF MANAGEMENT STUDIES

(Approved by AICTE, DTE & Affiliated to University of Mumbai)
(NAAC Accredited)

29th October 2025

Action Taken Report

On the IQAC meeting with Committee Members held on 27th October 2025 at 3:00 PM in the IQAC, 4th floor of the Institute:

Agenda Number	Agenda	Action Taken
Agenda 1	Syllabus completion for Semester III	Faculty members have provided their completion status, and the Director has noted the progress. Any subjects requiring additional sessions will be scheduled to ensure timely completion of the syllabus.
Agenda 2	Attendance Rules & Regulations	Mentors have begun reviewing attendance records and will monitor cases as per the given criteria.
Agenda 3	Research Conference	Faculties have started contributing towards the same and theme for Research Conference would be finalized by November 1 st week.

Prepared by:

Dr. Swati Agrawal
Coordinator, IQAC, AIMS

Submitted to:

Dr. D. Henry Babu
Chairman, IQAC, AIMS